

AN ORDINANCE **98217**

**AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO RENEW A CONTRACT WITH CAMBRIDGE INTEGRATED SERVICES GROUP, INC., TO PROVIDE THIRD PARTY CLAIMS ADMINISTRATION SERVICES FOR THE CITY'S SELF-INSURED LIABILITY AND WORKERS' COMPENSATION PROGRAMS FOR A ONE-YEAR PERIOD BEGINNING OCTOBER 1, 2003 AND ENDING SEPTEMBER 30, 2004.**

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**WHEREAS**, the City of San Antonio ("City") employs a Third Party Claims Administrator to process, investigate, adjust, negotiate, and make payments for claims in accordance with the requirements of the Texas Workers' Compensation Act and the Texas Tort Claims Act; and

**WHEREAS**, the City has had its Workers' Compensation program administered since 1974 and its Liability program administered since 1983, through various third party administrators; and

**WHEREAS**, the Third Party Claims Administrator provides a vital professional service to the City by processing approximately 1,900 Workers' Compensation claims and 1,400 Liability claims a year; and

**WHEREAS**, on July 27, 2000, through Ordinance No. 92177, the City Council authorized the execution of a contract for Third Party Administration Services (the "Contract") with Cambridge Integrated Services Group, Inc.; and

**WHEREAS**, the Contract provided for a one-year term, with the option to renew for four (4) additional successive one-year terms, subject to mutual agreement of the parties and approval by City Council; and

**WHEREAS**, through Ordinance No. 94620, passed and approved on September 27, 2001, the parties exercised the first renewal option, and on October 31, 2002, through Ordinance No. 96653, the parties exercised the second renewal option; and

**WHEREAS**, the parties now wish to extend this Contract for an additional one-year period, to begin on October 1, 2003 and continue through September 30, 2004; and

**WHEREAS**, the cost for this renewal period is \$1,061,500.00; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager, or her designee, is hereby authorized to renew the contract with Cambridge Integrated Services Group, Inc. to provide Third Party Claims Administration Services to the City of San Antonio for the period from October 1, 2003 through September 30, 2004, under the same terms and conditions, at a cost of \$1,061,500.00. A copy of the Renewal

and Extension Agreement, in substantially final form, is attached hereto and incorporated herein as **Exhibit A**.

**SECTION 2.** The amount of \$424,600.00 is to be appropriated in the Liability Fund (Fund 75-001), in Index Code 500538, entitled TPA Administration, and is to be made payable to Cambridge Integrated Systems Group, Inc., to provide Third Party Claims Administration Services for a one-year term beginning October 1, 2003 and ending September 30, 2004.

**SECTION 3.** The amount of \$636,900.00 is to be appropriated in the Workers' Compensation Fund (Fund 75-003), in Index Code 433334, entitled TPA Claims Administration, and is to be made payable to Cambridge Integrated Systems Group, Inc., for claims administration services for a one-year term beginning October 1, 2003 and ending September 30, 2004.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocation to specific Index Codes and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This ordinance shall take effect October 1, 2003.

**PASSED AND APPROVED** this 25<sup>th</sup> day of September, 2003.



M A Y O R

EDWARD D. GARZA

ATTEST: Jolanda L. Ledezma  
City Clerk

APPROVED AS TO FORM: M. Bernadette McKay  
City Attorney